

Request for Update of Email ID for Legal Contact

(To be given in company letter head)

Dated:

To,
Industrial Waste Management Association,
No: 409, Third Floor,
Ten Square Mall,
No: 64, Jawaharlal Nehru Road,
100 Feet Road, Koyambedu,
Chennai - 600107.

Dear Sir,

We understand the as part of Go Green Initiative, IWMA is disengaging from postal communication and moving towards environmentally friendly electronic communication mode (email). In this regard, we request you to update your records of our company as follows:

IWMA Membership No	
Member Name	
Email ID for Legal Contact	

We understand that with reference to passing on any legal updates to our company, IWMA is obliged to send the required message to the above email alone through Google Groups maintained by IWMA. Hence, we understand that we must remain subscribed to IWMA Goole Groups to receive those messages.

Regards,

(Signature of Authorized Signatory with company seal)

Authorized Signatory Name:

Authorized Signatory Designation:

Authorized Signatory Mobile Number: